

May 16, 2011

Re: HVAC Project

Dear BMPC member:

At our Annual Meeting on Sunday, May 1, 2011, the congregation voted to approve a comprehensive campaign to support our mission both within and outside the walls of our Bryn Mawr campus. In addition to a mission and outreach component, we will be doing work on campus to improve the efficiency of our buildings. Through God's grace, we have been fortunate to inherit this campus, the physical focal point of our mission, which facilitates our vocation as Christians. The decades have taken their toll on these places and it is now our responsibility to take steps to ensure that they are here for future generations.

As you have heard from our Property Committee, we are about to embark on the HVAC (heating and cooling systems) part of this journey. These systems are in effect the "circulatory systems" of these buildings, where our worship, fellowship and mission work begins. To ensure reliable heat next winter, there is an urgent need to renovate these systems, which are in some cases more than 80 years old. The project will unify the heating and cooling systems to provide greater efficiency, comfort and safety in the buildings and will help to minimize the current impact of our antiquated heating and cooling systems on the environment. In addition, with air conditioning added, the education building will be usable year-round.

Although preparations for the project have been under way for months, the physical work itself will soon begin. Much of the work will be invisible to you – it will take place in areas that are typically not visited by anyone other than church staff. Some of it, however, will be done in public areas - the Chapel and Education Building in particular – but most of that work will take place during the summer months. We and our contractors are working hard to minimize its impact on our operations.

On approximately May 23, 2011, the contractors will arrive. Some expected temporary impact will include:

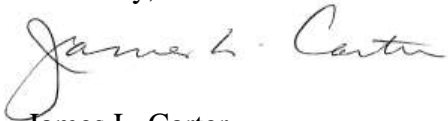
- Parking: The portion of our main parking lot between the Chapel and the manse at 143 Radnor Street will be closed through December and occupied by a construction trailer and other equipment. The Fishers Road lot will be also be closed through the summer to provide space for construction equipment and materials.
- Chapel: The Chapel will be closed for much of the summer, although most of the work in that building will take place in the basement. The organ will be partially dismantled and stored and work will be done to protect other items in the Chapel. During this time, the 8:00 a.m. Sunday worship service will be held in Congregational Hall.

- Education Building: The Building will be closed for the summer. Activities that take place there will be moved to the Ministries Center.
- Sanctuary: The project will have minimal effect on the Sanctuary, although there may be brief periods during which it will not be air conditioned. Most work will take place in the basement. The Fine Arts Center and the machine rooms will be closed until September.
- Driveways: No more than one driveway entrance will be closed at a time.

We expect that the heating work, by far the largest portion of the project, will be completed by mid-October and the entire project by year-end. As the project progresses, we will keep you informed with updates. If you have questions, please communicate with our Executive Director of Operations, Joanne Solarz, at 610-525-2821 x8807.

We will be grateful for your understanding and cooperation during this period. We ask you to join us as we pursue our calling to maintain these great gifts God has given us so that our Christian mission may flourish.

Sincerely,

A handwritten signature in cursive script that reads "James L. Carter". The signature is written in dark ink and is positioned above the printed name.

James L. Carter
Interim Pastor