



Rev. 6/2008

PRESBYTERIAN CHURCH (U.S.A.)
CHURCH LEADERSHIP CONNECTION
100 WITHERSPOON STREET
LOUISVILLE, KY 40202-1396
Toll Free 1-888-728-7228 ext. 8550
Fax # (502) 569-5870
www.pcusa.org/clc/

Church Information Form (Part I) Step 1 of 5

Church/Organization ID 07938
Church/Organization Name Bryn Mawr Presbyterian Church
Mailing Address 625 Montgomery Avenue
City Bryn Mawr State PA Zip Code 19010
Telephone Number (610) 525-2821 Fax Number (610) 525 -9476
Email APNCYOUTH@bmpc.org
Web site www.BMPC.org

Step 2 of 5

Church Size (Select one)

- Under 100 members
- 101 - 250 members
- 251 - 400 members
- 401 - 650 members
- 651 - 1000 members
- 1001 - 1500 members
- More than 1500 members
- N/A

Average Worship Attendance 640

Church School Attendance approximately 200/week

Church School Curriculum Two's through second grade, Augsburg Fortress Curriculum (Lutheran); 3rd-5th grade, PCUSA rotation curriculum

Check if certified as eligible for participation in the Seminary Debt Assistance Program

CIF (Part I) - Step 3 of 5

Ethnic Composition Of Congregation (in whole %):

Enter the percentage of each racial ethnic component of your congregation.

0.5% African American
98% Caucasian
 Chinese
0.1% Hispanic Mexican/Central American
 Hispanic Puerto Rican
0.1% Japanese
0.1% Korean
 Native American
 Taiwanese
1.1% Other Asian
0.1% Other

CIF (Part I) - Step 4 of 5

Presbytery of Philadelphia

Synod of the Trinity

Community Type (select one)

 Rural Village Town
 Small City X Suburban Urban
 Inner City College Recreation
 Retirement N/A

CIF (Part I) - Step 5 of 5

Clerk of Session Details:

Name Paul Bergsteinsson
Address 43 Northwoods Road
City Radnor State PA Zip Code 19087
Preferred Phone 610 687-8912 Alternate Phone _____
E-mail bergies@comcast.net
FAX _____

Church Information Form (Part II) Step 1 of 7

Church/Organization ID 07938

Church/Organization Name, City, State Bryn Mawr Presbyterian Church Bryn Mawr, PA

Position To Be Filled (select one)

- | | |
|---|---|
| <input type="checkbox"/> Associate Pastor (CE) | <input type="checkbox"/> Church Educator (non-ordained) |
| <input checked="" type="checkbox"/> Associate Pastor (Youth) | <input type="checkbox"/> Campus Ministry |
| <input type="checkbox"/> Associate Pastor (Other) | <input type="checkbox"/> Chaplain |
| <input type="checkbox"/> Associate Pastor (Young Adult) | <input type="checkbox"/> Administrator |
| <input type="checkbox"/> Pastor (Solo) | <input type="checkbox"/> Church Business Administrator |
| <input type="checkbox"/> Pastor (Head of Staff) | <input type="checkbox"/> Executive |
| <input type="checkbox"/> Pastor (New Church Development/Fellowship) | <input type="checkbox"/> Minister of Music (ordained) |
| <input type="checkbox"/> Pastor (Redevelopment/Transformation) | <input type="checkbox"/> Director of Music (non-ordained) |
| <input type="checkbox"/> Pastor (Tent Maker/Part-time) | <input type="checkbox"/> College/Seminary Faculty |
| <input type="checkbox"/> Pastor (Yoked/Multiple) | <input type="checkbox"/> College/Seminary Staff |
| <input type="checkbox"/> Co-Pastor | <input type="checkbox"/> Pastoral Counselor |
| <input type="checkbox"/> Designated Pastor | <input type="checkbox"/> General Assembly Staff |
| <input type="checkbox"/> Mission Pastor | <input type="checkbox"/> Presbytery Staff |
| <input type="checkbox"/> Interim Ministry (Governing Body) | <input type="checkbox"/> Synod Staff |
| <input type="checkbox"/> Interim Pastor | <input type="checkbox"/> Presbytery/Synod Stated Clerk |
| <input type="checkbox"/> Interim Associate Pastor | <input type="checkbox"/> Presbytery/Synod Executive |
| <input type="checkbox"/> Pastor (Parish) | <input type="checkbox"/> Presbytery/Synod Program Staff |
| <input type="checkbox"/> Pastor (Shared Ministry) | <input type="checkbox"/> Youth Director (non-ordained) |
| <input type="checkbox"/> Executive Pastor | <input type="checkbox"/> Other |

Specify Title (if appropriate) Associate Pastor for Youth, Their Families, and College Ministry

Employment Status

Full Time Part Time Open to Either

Years of Experience Desired

First Ordained Call less than 2 years 2 years or more
 4 years or more 6 years or more 8 years or more

Language Requirements

English Spanish Korean Mandarin Chinese
 Japanese Cantonese Taiwanese Other

Deadline date for this CIF, if any: _____

CIF (Part II) - Step 2 of 7

Is this a yoked congregation? No Yes (If yes, please complete the Yoked Congregation Details Form.)

CIF (Part II) - Step 3 of 7

Brief Church Mission Statement: *Please limit your response to no more than 1500 characters including spaces and punctuation.*

We are a community of faith, challenged, strengthened, and transformed by the God who is revealed to us in Christ. We...

- welcome all who would follow Christ
- prefer truth to complacency
- strive to connect faith with life
- serve and leaven the church, community, and wider world through compassionate and empowering ministries.

(BMPC Mission Statement Adopted by the Session, 1997)

Inspired by God's Spirit and guided by the Reformed Tradition, worship stands at the center of our life. We strive to be an inclusive community of faith, welcoming and open to all who seek or have found God's love. As we strive to be responsive to the needs of the present, we must look to the demands of the future. To these ends we depend on a collegial pastoral staff, effective administrative support and strong lay leadership.

Narrative Questions: *For each narrative question, please limit your responses to no more than 1500 characters including spaces and punctuation.*

Please write a brief description of your church/organization programs or accomplishments.

We are blessed with outstanding youth and children's programs, preaching and music. In addition, BMPC's commitment to outreach/mission is evident with 21% of our on budget benevolence (2008). Varied councils, task forces and benevolence projects include hunger, homeless, environmental justice, urban-suburban, housing and adult day-care initiatives.

Family Ministries (Birth – Gr. 5) and Youth (Gr. 6 – 12) support, love and educate families. Our acclaimed Fine Arts program encourages children and youth participation through bell and vocal choirs, and musicals. The faith-filled Youth program includes youth-led worship services; weekly Bible Study, Sunday School, Youth Group; Dance Marathon; local/national mission trips; and summer camp. Youth also serve as Deacons, Elders and on other church councils. They participate in a local interfaith service and study group. In 2007, our Senior Pastor formed a Youth Envisioning Task Force to examine and develop youth ministry at BMPC (additional details are available at www.BMPC.org/youth).

Describe what gifts, skills and experiences your congregation possesses to fulfill its mission.

We offer committed lay leadership with a working understanding and articulated vision for our future with youth. Current staff has already begun fusing that vision with existing programs. We will welcome a new pastor's imagination and leadership as our vision unfolds. Our priorities include involving a diverse body of youth in our ministries, facilitating transforming educational, mission, and fellowship experiences, and encouraging personal expression of faith. Proud of our 45+ years of staffed youth ministry, BMPC encourages new ideas and creative ministries. Many members of the congregation are civic, business, cultural and educational leaders, which makes local, national and international partnerships possible.

What are the key theological issues of our church and society that are reflected in the ministry of your congregation/organization?

Our community is centered in meaningful and joyful worship. We gather together to hear the story, to love, and to wait, confidently knowing that the transforming power of the Holy Spirit is at work in us and through us. Although we are a diverse body of believers, our faith and fellowship knits us together as we seek to satisfy our thirst for God. We strive to be a church where adults, children, and youth find acceptance and experience God's abundant grace.

We are called to embody the hospitality of Jesus by being a people who are open to and welcoming of all potential members, regardless of race, sexual orientation, economic status, age, or physical condition.

We seek to be faithful disciples in a world that is subject to rapid change. We strive to be a community that gives comfort and hope. Faced with increasing social and economic disparity, we are working with local and global partners for the wholeness of life envisioned and promised by Jesus. We pray, listen, and study to prepare our hearts, minds, and hands for relationships with communities marked by suffering and injustice. As we engage in acts of compassion and justice, we make ourselves vulnerable to the Spirit's transforming power.

CIF (Part II) - Step 4 of 7

References (Limit 3)

Below, please list three persons who know your congregation. You might list your Executive Presbyter, a Committee on Ministry liaison, a neighboring pastor, or other persons whom you believe can give a clear and accurate reference for your congregation.

Name: Emily Wilmarth, Resident Pastor

Address: Central Presbyterian Church, 201 Washington Street SW, Atlanta, GA 30303

Phone Numbers: (404) 601-3120

Relation: former BMPC Youth Director, 2001-2005

E-mail: ewilmarth@cpcatlanta.org

Name: The Rev. Jesse B. Garner

Address: First Presbyterian Church, 201 S 21st Street, Philadelphia, PA 19103

Phone Numbers: (215) 567-0532

Relation: Neighboring Pastor; COM Liaison

E-mail: mailto:garner@fpcphila.org

Name: Brian O'Shea

Address: 51 Don Gabriel Way, Orinda, CA 94563

Phone Numbers: (925) 388-0560 - home, (640) 438-4679 - cell

Relation: Previous Member

E-mail: oshea.brian@gene.com

CIF (Part II) - Step 5 of 7

Position Description: *For each section please limit your response to no more than 1500 characters including spaces and punctuation.*

Major Responsibilities: *For what specific tasks, assignments, and program areas will this person have responsibility?*

Overall

- Lead youth into deeper relationships with God, through Jesus Christ
- Empower others to multiply impact of Associate Pastor's efforts
- Grow relational ministries
- Identify and capitalize on opportunities to transform youth into Christian disciples, recognizing and respecting different individual values
- Manage and direct youth staff professionally and faithfully.

Specific responsibilities

- *Youth Ministries* –Theologically informed program and pastoral leadership; lead youth worship services; continually maintain and assess strengths, challenges and opportunities; manage Youth Activities Director, Program Assistant
- *Youth Ministries Council* – Partner with lay members to lead Council effectively
- *Education* – Oversee Confirmation class, Middle and High School Sunday School, Bible Study, Fellowship, outreach projects, mission trips and summer camp
- *College Ministry* – Act as liaison between BMPC and local college students
- *Technology* – Be facile with current technology to communicate with youth and their families effectively
- *Pastoral Team Responsibilities* – Regular worship leadership, occasional preaching, “on call” pastoral duties and hospital visitation with rest of pastoral staff, weddings, funerals, Presbytery obligations; mentoring and pastoral oversight to pastoral residents during their rotations in youth ministry; participation in stewardship outreach as appropriate to role

Description of characteristics and qualifications needed in a person who would fill this position.

- Love of Jesus Christ
- Discernable sensitivity to the Holy Spirit
- Sense of humor, energy, humility and a desire to grow
- Passion and insight for youth and their families
- Ability to communicate their faith, nurturing and developing it in others
- Refined communication skills to interact effectively
- An accepting and inclusive approach to youth
- Ability to maintain appropriate self-care and personal boundaries
- Strong and clear pastoral identity
- Flexible, organized and independent thinker
- Pastoral imagination to initiate and manage change
- Expertise in small group development/facilitation skills
- Requisite enthusiasm for working cooperatively/productively as a member of pastoral/program team
- Ordination in good standing in Presbyterian Church (USA), Evangelical Lutheran Church of America or United Church of Christ, with relevant personal experiences.

Primary Skill Choices: Select up to 10 skills from the list below which you would like to see in the person filling this position.

- | | |
|--|--|
| <input type="checkbox"/> Administration of Programs | <input type="checkbox"/> Administrative Leadership |
| <input type="checkbox"/> Adult Ministry | <input type="checkbox"/> Budget Preparation |
| <input type="checkbox"/> Building Renovation/Property Development | <input type="checkbox"/> Children's Ministry |
| <input type="checkbox"/> Choir Directing | <input checked="" type="checkbox"/> Communication (Written/Oral) |
| <input type="checkbox"/> Community Ministries | <input type="checkbox"/> Community Service and Leadership |
| <input type="checkbox"/> Conflict Management/Mediation Skills | <input type="checkbox"/> Congregational Communication |
| <input type="checkbox"/> Congregational Fellowship | <input type="checkbox"/> Congregational Home Visitation |
| <input type="checkbox"/> Congregational Redevelopment/Revitalization | <input type="checkbox"/> Corporate Worship/Sacraments |
| | <input type="checkbox"/> Cross Cultural Collaboration/Cultural Proficiency |
| <input checked="" type="checkbox"/> Counseling | <input checked="" type="checkbox"/> Defining Program Needs |
| <input type="checkbox"/> Curriculum Building | <input type="checkbox"/> Ecumenical and Interfaith Activities |
| <input type="checkbox"/> Development of New Educational Experiences | <input checked="" type="checkbox"/> Evangelism |
| <input type="checkbox"/> Evaluation of Program and Staff | <input type="checkbox"/> Family Ministry |
| <input type="checkbox"/> Facility Management | <input type="checkbox"/> Fund Raising |
| <input type="checkbox"/> Financial Management | <input type="checkbox"/> Group Process Facilitation |
| <input type="checkbox"/> Governing Body Ministry | <input type="checkbox"/> Information Technology |
| <input type="checkbox"/> Hospital and Emergency Visitation | <input type="checkbox"/> Involvement in Mission Beyond Local Church |
| <input type="checkbox"/> Instrumental Music | <input checked="" type="checkbox"/> Leadership of Staff/Volunteers |
| <input type="checkbox"/> Leadership Development | <input type="checkbox"/> Legal/Tax Matters |
| <input type="checkbox"/> Leading Music Ministry | <input type="checkbox"/> Management of Equipment Resources |
| <input type="checkbox"/> Management of Building Usage | <input type="checkbox"/> Office Management |
| <input type="checkbox"/> New Church Development | <input type="checkbox"/> Organization /Administration |
| <input type="checkbox"/> Older Adult Ministry | <input type="checkbox"/> Parliamentary Expertise |
| <input type="checkbox"/> Organizational Leadership and Development | <input type="checkbox"/> PCUSA Polity/Constitutional Knowledge |
| <input checked="" type="checkbox"/> Pastoral Care | <input checked="" type="checkbox"/> Problem Solving/Decision Making |
| <input type="checkbox"/> Preaching | <input type="checkbox"/> Public Relations |
| <input type="checkbox"/> Project Management | <input type="checkbox"/> Scholarship/Publishing |
| <input type="checkbox"/> Rural Ministry | <input checked="" type="checkbox"/> Spiritual Development |
| <input type="checkbox"/> Small Membership Church Ministry | <input type="checkbox"/> Stewardship and Commitment Program |
| <input type="checkbox"/> Staffing/Human Resources | <input checked="" type="checkbox"/> Teaching |
| <input type="checkbox"/> Strategic Planning | <input type="checkbox"/> Transitional/Interim Ministry |
| <input type="checkbox"/> Training Volunteers | <input type="checkbox"/> Young Adult Ministry |
| <input type="checkbox"/> Urban Ministry | |
| <input checked="" type="checkbox"/> Youth Ministry | |

Compensation and Housing. *A range is needed for matching purposes. The maximum salary is not published anywhere.* Effective salary is cash salary plus housing allowance or manse value and other compensation considered "effective salary" by the Board of Pensions of the PC(USA).

Minimum **Effective** Salary \$53,000

Housing Type Manse
 Housing Allowance
 Open To Either
 Not Applicable (*For Non-pastoral Positions Only*)

Geographic Choices.

Suggest individuals from anywhere in the United States (or)

Suggest individuals only from specific areas checked below.

- | | |
|---|---|
| <input type="checkbox"/> Alabama | <input type="checkbox"/> Alaska |
| <input type="checkbox"/> Arkansas | <input type="checkbox"/> Arizona |
| <input type="checkbox"/> California | <input type="checkbox"/> Colorado |
| <input type="checkbox"/> Connecticut | <input type="checkbox"/> District of Columbia |
| <input type="checkbox"/> Delaware | <input type="checkbox"/> Florida |
| <input type="checkbox"/> Georgia | <input type="checkbox"/> Hawaii |
| <input type="checkbox"/> Idaho | <input type="checkbox"/> Illinois |
| <input type="checkbox"/> Indiana | <input type="checkbox"/> Iowa |
| <input type="checkbox"/> Kansas | <input type="checkbox"/> Kentucky |
| <input type="checkbox"/> Louisiana | <input type="checkbox"/> Maine |
| <input type="checkbox"/> Maryland | <input type="checkbox"/> Massachusetts |
| <input type="checkbox"/> Michigan | <input type="checkbox"/> Minnesota |
| <input type="checkbox"/> Mississippi | <input type="checkbox"/> Missouri |
| <input type="checkbox"/> Montana | <input type="checkbox"/> Nebraska |
| <input type="checkbox"/> North Carolina | <input type="checkbox"/> North Dakota |
| <input type="checkbox"/> New Hampshire | <input type="checkbox"/> New Jersey |
| <input type="checkbox"/> New Mexico | <input type="checkbox"/> New York |
| <input type="checkbox"/> Nevada | <input type="checkbox"/> Ohio |
| <input type="checkbox"/> Oklahoma | <input type="checkbox"/> Oregon |
| <input type="checkbox"/> Pennsylvania | <input type="checkbox"/> Puerto Rico |
| <input type="checkbox"/> Rhode Island | <input type="checkbox"/> South Carolina |
| <input type="checkbox"/> South Dakota | <input type="checkbox"/> Tennessee |
| <input type="checkbox"/> Texas | <input type="checkbox"/> Utah |
| <input type="checkbox"/> Vermont | <input type="checkbox"/> Virginia |
| <input type="checkbox"/> Washington | <input type="checkbox"/> West Virginia |
| <input type="checkbox"/> Wisconsin | <input type="checkbox"/> Wyoming |

CIF (Part II) - Step 6 of 7

Equal Employment Opportunity

"The Presbyterian Church (U.S.A.) shall give full expression to the rich diversity within its membership and shall provide means which will assure a greater inclusiveness leading to wholeness in its emerging life. Persons of all racial ethnic groups, different ages, both sexes, various disabilities, diverse geographical areas, different theological positions consistent with the Reformed tradition, as well as different marital conditions (married, single, widowed, or divorced) shall be guaranteed full participation and access to representation in the decision making of the church." (G-4.0403)

"(The Committee on Ministry) shall provide for the implementation of equal opportunity employment for ministers and candidates without regard to race, ethnic origin, sex, age, marital status, or disability. In the case of each call, it shall report to the presbytery the steps in this implementation taken by the calling-group." (G-11.0502g)

"...Care must be taken (by the Pastor Nominating Committee) to consider candidates without regard to race, ethnic origin, sex, marital status, age, or disabilities." (G-14.0502b)

FORMS OF GOVERNMENT PRESBYTERIAN CHURCH (U.S.A.) See Also: Form of Government (G-10.0102n) (G-11.0502d, G-13.0201b)

Every Presbytery Committee on Ministry is to inform each Pastor Nominating Committee of its constitutional obligations and how it might assure fairness in the calling process.

Has the presbytery's Committee on Ministry thus counseled with the Pastor Nominating Committee regarding Equal Employment Opportunity?

Yes

No

Each Pastor Nominating Committee is expected to undertake its search for a minister in a manner consistent with the good news that in the Church *"...as many of you as were baptized into Christ have put on Christ. There is neither Jew nor Greek, there is neither slave nor free, there is neither male nor female; for you are all one in Christ Jesus."*

Has the Pastor Nominating Committee affirmed to the Presbytery Committee on Ministry its intention to follow the Form of Government in this regard?

Yes

No

CIF (Part II) - Step 7 of 7

Pastor Nominating Committee/Search Committee Chairperson Detail:

Name Joan LaLeike (Co-Chairperson)
Address 473 Glenwyth Road
City Strafford State PA Zip Code 19087
Preferred Phone 610 766-1863
Alternate Phone 610 254-8398
FAX 610 525-9476 (BMPC)
E-mail Address for PNC Communications: APNCYOUTH@bmpc.org

Endorsements

Pastor Nominating Committee
or Search Committee _____ Date _____
Signature

Clerk of Session _____ Date _____
Signature

Committee on Ministry _____ Date _____
Signature

Rev. 9/2006

When you enter your CIF online, the CLC system will generate an email to your Clerk of Session and Committee on Ministry moderator for approval of the CIF. Once the CIF is submitted, the Clerk of Session and COM moderator may log in to the system and approve the CIF without waiting for the email. If you prefer, you may obtain the signatures of the PNC moderator, Clerk of Session, and COM moderator and fax this sheet to our office at 502.569.5870. This generally speeds up the approval process. Be sure to include the name, city, state, and ID number of your church on the faxed information. If you have questions, please call toll free 888.728.7228 extension 8550.